



**OONOONBA STATE SCHOOL  
PARENTS & CITIZENS ASSOCIATION  
ANNUAL GENERAL MEETING – 21<sup>st</sup> March 2024  
MINUTES**



**DATE:** 21.3.2024

**TIME:** 6.40 pm

**VENUE:** Staff Common Room

**CHAIRPERSON:** Jannine Williams

There being a quorum the attendees were welcomed, and the meeting opened at 6.40pm

**1. ATTENDANCE:**

**Present:** Jannine Williams, Anne-Marie Day, Debbie Bowden, Casey Jones, Dani Kerr, Janine Lemcke, Dani Kerr.

**Apologies:** Emina Shailer, Jac Newman, Katie Commons, Paula Halliday, Teele Sullivan, Shanelle Buchannan, Ros Parker, Allison Bannan, Trevor Milton

**2. MINUTES OF THE PREVIOUS AGM MEETING**

**Motion:** "That the minutes of previous AGM held on the 9<sup>th</sup> March 2023 to be accepted as a true and correct record"

**Moved:** Anne-Marie Day      **Second:** Casey Jones

**3. ACTIONS FROM PREVIOUS MINUTES**

NA

**4. RECEIPT AND ADOPTION OF AUDITED FINANCIAL STATEMENTS**

**Motion:** "That the audited annual financial report for 2023 be accepted"

**Moved:** Casey Jones      **Second:** Dani Kerr

**5. REPORTS**

**5.1 Treasurer's Report**

**Motion:** "That we accept the Treasurer's report"

**Moved:** Casey Jones      **Second:** Dani Kerr

**5.2 Principal's Report**

**Motion:** "That we accept the principal's report"

**Moved:** Debbie Bowden      **Second:** Dani Kerr

**5.3 President's Report**

**Motion:** "That we accept the President's report"

**Moved:** Casey Jones      **Second:** Janine Lemcke

## 6 APPLICATIONS AND ACCEPTANCE OF NEW AND RENEWING MEMBERS

**Motion:** "That we accept the following new and returning members: Jannine Williams, Anne-Marie Day, Debbie Bowden, Casey Jones, Dani Kerr, Teele Sullivan, Janine Lemcke & Katie Commons."

**Moved:** Dani Kerr      **Second:** Casey Jones

## 7 ELECTION OF EXECUTIVE COMMITTEE

**NOMINATIONS:** Jannine Williams, Debbie Bowden, Teele Sullivan Katie Commons and Casey Jones, Emina Shailer

**PRESIDENT:** Jannine Williams

**TREASURER:** Debbie Bowden

**SECRETARY:** Teele Sullivan

**VICE PRESIDENT/S:** Casey Jones & Katie Commons

**SOCIAL MEDIA CO-ORDINATOR:** Emina Shailer

**Motion:** 'That we elect the above executive committee'

**Moved:** Casey Jones **Second:** Dani Kerr

### 7.1 MOTION TO CHANGE BANK SIGNATORIES TO NEWLY ELECTED OFFICERS

**Motion:** "That we change bank signatories to the newly elected officers."

**Moved:** Dani Kerr      **Second:** Janine Lemcke

## 8 APPOINTMENT OF ASSOCIATION'S AUDITOR

**Motion:** "That we appoint Darrigan Accounting for 2024 financial audit"

**Moved:** Dani Kerr      **Second:** Casey Jones

## 9 ADOPTION OF THE STUDENT RISK MANAGEMENT STRATEGY

**Motion:** "That we approve the adoption of the 2024 student risk management strategy"

**Moved:** Dani Kerr      **Second:** Casey Jones

## 10 ADOPTION OF NEW MODEL CONSTITUTION

*The constitution has not changed and is still effective from 2023 AGM*

**11 GENERAL BUSINESS**

N/A

**13. MEETING CLOSED: 7.13pm**