



**OONOONBA STATE SCHOOL
PARENTS & CITIZENS ASSOCIATION
GENERAL MEETING 15/5/2025
MINUTES**



DATE: 15 May 2025

TIME: 6.30pm

VENUE: Oonoonba State School (staff common room)

CHAIRPERSON: Emina Shailer

There being a quorum the attendees were welcomed, and the meeting opened at 6:38pm.

1. ATTENDANCE

Attendance: Anne Marie Day, Trevor Milton, Emina Shailer, Jannine Williams, Katie Commons, Allison, Jacinta Newman, Dani Kerr, Debbie Bowden, Katherine Robinson, Jordana Murphy, Janine Lemcke, Sharon Barnwell

Apologies: Casey Jones, Ros Parker

2. MINUTES OF THE PREVIOUS MEETING:

Motion: "That we accept the minutes from the previous meeting on 20 March 2025 are a true and correct record."

Moved: Katie

Seconded: Dani

3. ACTIONS FROM PREVIOUS MINUTES:

NA

4. RATIFICATION OF FLYING MINUTES

- Various reimbursements approved, conference payments approved, various excursions approved. Confirm reimbursement from P&C email for Jac's transfers.
- Katherine noted that the Year 5 Billabong excursion was excellent and very educational.

5. CORRESPONDENCE

Nil

6. REPORTS

6.1. Principal's Report (see page 5)

Ann-Marie said organisers at the conference she attended last week confirmed there would be a pizza party with colour fun run. Sponsors of the association set up stalls and discuss things that are needed and what can be supplied, and the pizza party was a prize component.

Action: AM to send the details so P&C has it on file.

School review scheduled for Term 4 Week 1. More information to be provided from Acting Principal. Job advertisement closed Monday; AM preparing information for a handover. P&C noted there was a need for the group to be provided information about excursions and incursions from teachers earlier to avoid last minute approvals. Another few proposals were received and **endorsed** by P&C to proceed:

- Year 4 – planning to go to TCC materials recovery facility for a tour – English, sustainable practices in HASS – estimated cost \$10.40 per student.
- School choir – Choral Fanfare – Friday 6 June, school going to Pimlico by bus. Will involve 50 students, cost \$7.
- Term 3 eisteddfod.

A proposal was also provided by the music teachers regarding potential changes to the school instrument hire process:

- Consider a review of charges for music program next year – currently charging \$20 for 12mo equipment hire, then parents will buy the instrument if the student continues. Other schools charge more.
- The proposal suggests that students with their own instruments are charged a smaller fee of \$10 per year to cover some basic amenities. Choral program may also be part of this.
- Comparable schools – Willows - \$60 for maintaining and upgrading uniform. \$80 per year for instrument hire.

The P&C also **endorsed** the purchase of sports flags and a banner for Oonoonba State School that would be used when attending different venues, for example Challenge Games etc. Approximate cost \$420.

AM provided a copy of the school budget sheet.

6.2 Treasurer's Report

- \$86,500 bank balance report.
- Disco raised \$2,500. Invoice not yet paid for the DJ. DJ was about \$350, this will come off of final profit figure.
- Election bake stall - \$2,500. Received a \$100 gift card from Woolworths and \$150 from Janelle Poole.
- Mother's Day stall - \$2,295 total. Not yet finalised as we don't have an invoice for the earrings.
- Picture plates - \$659 to P&C.
- P&C conference has been paid, along with registration and flights.
- Signed audit returned to Darrigan Accounting.
- The group expressed disappointment at the discontinuation of School Locker rebates, which had been a consistent source of revenue.

6.3 President's Report

Emina verbally delivered her written report.

Motion: "That the reports be accepted as provided."

Moved: Jannine **Seconded:** Jac

7. FUNDRAISING REPORT – STATUS & PLANNING

These upcoming events were discussed:

- Disco Term 3 – spring theme – 4th September.

- Trivia – 22nd August. Advertising can commence soon. PCYC has students in library for the afternoon rather than the hall. Will need to organise collection point separately if PCYC location is moved. Advertise as community event with capacity for 20 tables (10 last year of 6-8 people per table). Possible fundraising ideas included a meat tray raffle and number guessing raffle. Tan Lines gin distillery offered donating a prize. Can start making flyers, putting on Flexischools etc now.
- Colour fun run – 12 September.
- Father's Day stall – Jannine and Casey to discuss. Approve a maximum of \$1,000 to spend. Not much stock leftover from last year. Do Mon-Wed for the Father's Day stall, then have the remaining stock out to sell Thursday morning.

8. GENERAL BUSINESS

- Air conditioning in the hall (PCYC)

Janelle Poole team wanted to talk to P&C about air conditioning in the hall. AM explained – P&C want the hall air conditioned. The department has certain building standards and whether it is P&C or department money, the installation must meet EQ standards. A parent had provided a quote for air conditioning and offered to install. This proposal was sent to the department by AM - no feedback received

Action: AM to follow up next week.

There was further discussion about air con and infrastructure in general, and AM confirmed that any school expenditure has to be on the SSIP (infrastructure plan).

Current top priority is the walkway to basketball court and to B Block. Air con can go in the plan but it may not happen. If PCYC and P&C want to raise funds for the activity, still has to be done to the standards of the government. Some schools run their own PCYC/after school care. Historically Oonoonba P&C didn't want to take on this responsibility.

PCYC is supposed to contribute in-kind to the P&C but now have staffing issues due to nature of their workforce and can't help as much. PCYC not available to join P&C meetings. PCYC agreement has another year until review.

- Teachers vs P&C relay race at school sports carnival

Proposal prepared for teachers vs P&C relay race. Cost free. Teams of 4-6.

Action: AM to put forward to the teachers.

- PUFT events – movie night on the field

We pay them to organise the event – hire equipment from PUFT. P&C could have own food area. Event would need a security guard. Lone Wolf Security could assist. Term 2 2026 was the proposed timeframe for the event.

Action: Agenda item for next meeting to find a date and source volunteers to arrange.

- Fundraising idea

Sip and Sing – little karaoke nights for \$10 a person. Idea to consider for next time.

- School socks

Parent enquiry for hockey and football socks. Old. Not in budget. School to get quote. P&C to consider assisting. Interschool – shirts and socks are provided (Year 5 and 6).

- School house colour sports shirts

Parent enquiry about sports carnival days. AM talked about the long sleeved shirts, gave approval for the change to be made with the stripe. They would only be used for sports carnival day and has always been considered an unnecessary expense and complication. Colours under the hat could be an idea.

- Sand replacement in prep sandpit

Sandpit has been changed – need to ask Bob and Michelle to confirm. AM was not sure when/if it was done but the sand has gone hard due to the excessive rain. Sand is replaced every year. P&C commented on the tidy appearance of the school. Cleaners have washed the concrete, council did trees out the front.

- Other business

P&C to invite School Locker representative to a meeting or find out where the information came from regarding the ending of the rebates. Jac agreed to ask at conference.

Playground options. Some parents have noted that Year 3-4 have limited areas to play, while Year 5 and 6 get basketball courts. P&C discussed a playground area. Soft fall space would be needed. Another question to make enquiries about at conference, noting not all companies come to Townsville.

Sound proofing/minimising noise at the CPA.

Books for CPA. AM offered to get trolleys. Source some books. Katherine offered to be the contact person regarding the books.

9. NEXT GENERAL MEETING

Start of next term – 17 July

10. ACCEPTANCE OF NEW MEMBERS

N/A

11. MEETING CLOSURE – 7.58pm

**Oonoonba State School
Principal's Report
P&C General Meeting
15 May 2025**



Term 2 is well and truly underway and we are coming to the end of Week 4.

As reported in the newsletter I have been in Brisbane for a School Leaders Conference organised by our Principal's Association. There were over 400 delegates who were totally engaged in the program. The theme was Do you see what I see? The speakers were amazing, people who live with trauma, disability and have turned their lives around and are now international speakers with great stories and how they managed to do this despite what they were born with and/or trauma they experienced. All sponsors provided stalls and I won a pizza party from the Colour Fun Run company. So hopefully we are going with them this year and this can be a prize.

I have been advised that the date for the School Review is Term 4 Week 1. You will hear more about the review next term, from the acting Principal. I believe that applications have now closed on Monday, so the next stage of the process will occur.

I am preparing all the information to do a thorough hand over.

Thank you to Executive who have considered a number of proposals for excursions and an incursion via flying minute given the lack of time for the process for getting information out to parents. I apologise that this has occurred.

Proposals for your consideration:

Year 4 Excursion

Music Department

Vanessa Hoffensetz for Banners



Regards
Anne-Marie Day
Principal