



**OONOONBA STATE SCHOOL  
PARENTS & CITIZENS ASSOCIATION  
ANNUAL GENERAL MEETING – 9<sup>th</sup> March 2023  
MINUTES**



**DATE:** 9.3.2023

**TIME:** 6.30 pm

**VENUE:** Staff Common Room

**CHAIRPERSON:** Jannine Williams

There being a quorum the attendees were welcomed, and the meeting opened at 6.30pm

**1. ATTENDANCE:**

**Present:** Jannine Williams, Anne-Marie Day, Trevor Milton, Debbie Bowden, Jordana Murphy, Shalyce Dempster, Emina Shailer, Katie Commons, Casey Jones, Dani Kerr, Paul Halliday, Teele Sullivan.

**Apologies:** Carl, Ros Parker, Shanelle Buchannan

**2. MINUTES OF THE PREVIOUS MEETING**

**Motion:** "That the minutes of previous AGM held on the 17<sup>th</sup> March 2022 to be accepted as a true and correct record"

**Moved:** Casey Jones

**Second:** Debbie Bowden

**3. ACTIONS FROM PREVIOUS MINUTES**

NA

**4. RECEIPT AND ADOPTION OF AUDITED FINANCIAL STATEMENTS**

**Motion:** "That the audited annual financial report for 2022 be accepted"

**Moved:** Casey Jones

**Second:** Debbie Bowden

**5. REPORTS**

**5.1 Treasurer's Report**

**Motion:** "That we accept the Treasurer's report"

**Moved:** Casey Jones

**Second:** Paula Halliday

**5.2 Principal's Report**

**Motion:** "That we accept the principal's report"

**Moved:** Jordana Murphy

**Second:** Katie Commons

**5.3 President's Report**

**Motion:** "That we accept the President's report"

**Moved:** Dani Kerr

**Second:** Paula Halliday

## 6 APPLICATIONS AND ACCEPTANCE OF NEW AND RENEWING MEMBERS

**Motion:** “That we accept the following new and returning members: Jannine Williams, Anne-Marie Day, Trevor Milton, Debbie Bowden, Jordana Murphy, Shalyce Dempster, Emina Shailer, Katie Commons, Casey Jones, Dani Kerr, Paul Halliday, Teele Sullivan.”

**Moved:** Dani Kerr           **Second:** Paul Halliday

## 7 ELECTION OF EXECUTIVE COMMITTEE

**NOMINATIONS:** Jannine Williams, Debbie Bowden, Shalyce Dempster, Emina Shailer, Katie Commons and Casey Jones

**PRESIDENT:** Jannine Williams

**TREASURER:** Debbie Bowden

**SECRETARY:** Shalyce Dempster

**VICE PRESIDENT/S:** Casey Jones and Katie Commons

**SOCIAL MEDIA CO-ORDINATOR:** Emina Shailer

**Motion:** ‘That we elect the above executive committee’

**Moved:** Paula Halliday           **Second:** Dani Kerr

### 7.1 MOTION TO CHANGE BANK SIGNATORIES TO NEWLY ELECTED OFFICERS

**Motion:** “That we change bank signatories to newly elected officers”

**Moved:** Paula Halliday           **Second:** Dani Kerr

## 8 APPOINTMENT OF ASSOCIATION’S AUDITOR

**Motion:** “That we appoint Darrigan Accounting for 2023 financial audit”

**Moved:** Katie Commons           **Second:** Casey Jones

## 9 ADOPTION OF THE STUDENT RISK MANAGEMENT STRATEGY

**Motion:** “That we approve the adoption of the 2023 student risk management strategy”

**Moved:** Katie Commons           **Second:** Paula Halliday

## 10 ADOPTION OF NEW MODEL CONSTITUTION

**Motion:** “That we approve the adoption of the new 2023 model constitution”

**Moved:** Casey Jones           **Second:** Dani Kerr

**12 GENERAL BUSINESS**

**13. MEETING CLOSED:** 7:05 pm