



**OONOONBA STATE SCHOOL
PARENTS & CITIZENS ASSOCIATION
ANNUAL GENERAL MEETING – 21st March 2024
MINUTES**



DATE: 21.3.2024

TIME: 6.40 pm

VENUE: Staff Common Room

CHAIRPERSON: Jannine Williams

There being a quorum the attendees were welcomed, and the meeting opened at 6.40pm

1. ATTENDANCE:

Present: Jannine Williams, Anne-Marie Day, Debbie Bowden, Casey Jones, Dani Kerr, Janine Lemcke, Dani Kerr.

Apologies: Emina Shailer, Jac Newman, Katie Commons, Paula Halliday, Teele Sullivan, Shanelle Buchannan, Ros Parker, Allison Bannan, Trevor Milton

2. MINUTES OF THE PREVIOUS AGM MEETING

Motion: "That the minutes of previous AGM held on the 9th March 2023 to be accepted as a true and correct record"

Moved: Anne-Marie Day **Second:** Casey Jones

3. ACTIONS FROM PREVIOUS MINUTES

NA

4. RECEIPT AND ADOPTION OF AUDITED FINANCIAL STATEMENTS

Motion: "That the audited annual financial report for 2023 be accepted"

Moved: Casey Jones **Second:** Dani Kerr

5. REPORTS

5.1 Treasurer's Report

Motion: "That we accept the Treasurer's report"

Moved: Casey Jones **Second:** Dani Kerr

5.2 Principal's Report

Motion: "That we accept the principal's report"

Moved: Debbie Bowden **Second:** Dani Kerr

5.3 President's Report

Motion: "That we accept the President's report"

Moved: Casey Jones **Second:** Janine Lemcke

6 APPLICATIONS AND ACCEPTANCE OF NEW AND RENEWING MEMBERS

Motion: "That we accept the following new and returning members: Jannine Williams, Anne-Marie Day, Debbie Bowden, Casey Jones, Dani Kerr, Teele Sullivan, Janine Lemcke & Katie Commons."

Moved: Dani Kerr **Second:** Casey Jones

7 ELECTION OF EXECUTIVE COMMITTEE

NOMINATIONS: Jannine Williams, Debbie Bowden, Teele Sullivan Katie Commons and Casey Jones, Emina Shailer

PRESIDENT: Jannine Williams

TREASURER: Debbie Bowden

SECRETARY: Teele Sullivan

VICE PRESIDENT/S: Casey Jones & Katie Commons

SOCIAL MEDIA CO-ORDINATOR: Emina Shailer

Motion: 'That we elect the above executive committee'

Moved: Casey Jones **Second:** Dani Kerr

7.1 MOTION TO CHANGE BANK SIGNATORIES TO NEWLY ELECTED OFFICERS

Motion: "That we change bank signatories to the newly elected officers."

Moved: Dani Kerr **Second:** Janine Lemcke

8 APPOINTMENT OF ASSOCIATION'S AUDITOR

Motion: "That we appoint Darrigan Accounting for 2024 financial audit"

Moved: Dani Kerr **Second:** Casey Jones

9 ADOPTION OF THE STUDENT RISK MANAGEMENT STRATEGY

Motion: "That we approve the adoption of the 2024 student risk management strategy"

Moved: Dani Kerr **Second:** Casey Jones

10 ADOPTION OF NEW MODEL CONSTITUTION

The constitution has not changed and is still effective from 2023 AGM

11 GENERAL BUSINESS

N/A

13. MEETING CLOSED: 7.13pm