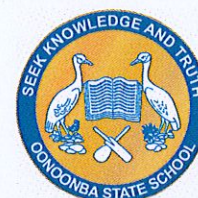


**OONOONBA STATE SCHOOL
PARENTS & CITIZENS ASSOCIATION
GENERAL MEETING – 21/03/2024
MINUTES**



DATE: 21.03.2024

TIME: 7.20 pm

VENUE: Oonoonba State School (staff common room)

CHAIRPERSON: Jannine Williams

There being a quorum the attendees were welcomed, and the meeting opened at 7.20pm

1. ATTENDANCE

Attendance: Anne Marie Day, Jannine Williams, Debbie Bowden, Casey Jones, Dani Kerr, Janine Lemcke

Apologies: Teele Sullivan, Roz Parker, Trevor Milton, Jordana Murphy, Shalyce Dempster, Katie Commons, Paula Halliday, Emina Shailer

2. MINUTES OF THE PREVIOUS MEETING:

Motion: "That we accept the minutes from the previous meeting on the 15th of February 2024 are a true and correct record."

Moved: Anne-Marie Day

Seconded: Dani Kerr

3. ACTIONS FROM PREVIOUS MINUTES:

Damaged red shade -A parent Jason helped to establish what the extent of the damage was to the metal structure of the shade. We have emailed the supplier Bigtop shades who have provided 2 quotes. One for replacement parts and one for a new metal frame.

Contact school locker for pricing of long sleeve school shirts – Still looking into this.

Money in safe from sale of remaining chocolates for Charlie – This has been deposited into Simones' bank account, and amount of \$34.05

4. RATIFICATION OF FLYING MINUTES

Motion: "That we approved to pay Darrigan accounting \$1,100.00 for the 2023 financial audit."

Motion: "That we approved to re-imburse Debbie Bowden \$11.00 for ice for the election day fundraiser"

Motion: "That we approve to re-imburse Katie Commons \$258.15 for items purchased for the election day fundraiser."

Motion: That we approve to pay \$860.86 to School Gifts Australia for the purchase of Mother's Day gifts."

Motion: "That we approve to pay \$364.75 to Smart Gift Ideas for the purchase of Mother's Day gifts."

Motion: "That we approve to re-imburse Katie Commons \$39.00 for the Easter raffle set up fee through rafflink."

Motion: "That we approve to re-imburse Katie Commons for \$159.99 the NQ Cowboys shirt purchased for the Easter Raffle."

5. CORRESPONDENCE

E-mail regarding P&C Affiliation Renewal

Motion: "That we agree to pay annual insurance of \$2,218.14"

Moved: Janine Lemcke

Seconded: Dani Kerr

6. REPORTS

6.1. Principal's Report (see attachment)

Motion: "That the Principal's report be accepted"

Moved: Dani Kerr

Seconded: Janine Lemcke

6.2 Treasurer's Report (see attachment)

Motion: "That the Treasurer's report be accepted"

Moved: Dani Kerr

Seconded: Anne-Marie Day

6.3 President's Report (see attachment)

Motion: "that the President's report be accepted"

Moved: Casey Jones

Seconded: Dani Kerr

7. FUNDRAISING REPORT – STATUS & PLANNING

Easter Raffle – closes 9am Wednesday 27th March.

Mother's day stall – Stock ordered from 2 different companies – this has been delivered to the school, we just need to check that everything is there. We have some sewing packs from Spotlight to sell that were purchased by a P&C member last year in the sales.
Mother's day stall – 8th, 9th and 10th – 2-3 volunteers per day.

School Fun Run- discussed – need to decide on a date and what company we will go with.

Disco – Possibly looking at Thursday 16th May

8. GENERAL BUSINESS

Discussed requirement to lodge a non-for-profit lodgement with the ATO for the 2024 FY. We need to ensure we are registered with the ATO prior to July 1 2024.

P&C Conference 17th & 18th May. Casey has applied for the part-funded position.

Order new P&C shirts – we need size small and medium. Jannine to email school locker and order 10 more.

Discussed we are unable to open the P&C safe as the battery has died.

Disco Thursday 16th May 2024

Motion: *'That we approve Eco Marines Day on Maggie Island on 19th April'*

Moved: Debbie Bowden

Seconded: Janine Lemcke

Motion: *'That we approve Year 6 excursion'*

Moved: Debbie Bowden

Seconded: Janine Lemcke

9. NEXT GENERAL MEETING

Thursday 2nd May 2024

10. ACCEPTANCE OF NEW MEMBERS

N/A

11. MEETING CLOSURE

8.15pm